

TEXAS HOTEL OCCUPANCY TAX EXEMPTION CERTIFICATE

NOTE: This certificate is for business only, not to be used for private purposes, under penalty of law. The hotel operator may request a government ID, business card or other identification to verify exemption claimed. Certificate should be furnished to the hotel or motel. DO NOT send the completed certificate to the Comptroller of Public Accounts. The certificate does not require a number to be valid.

Check exemption claimed:

State of Texas officials, judicial officers, agency heads, state board or commission members, state legislators or designated state employees who present a Hotel Tax Exemption Photo Identification Card or a Hotel Tax Exemption Card with another state issued photo I.D., or diplomatic personnel of a foreign government who present a Tax Exemption Card issued by the United States Department of State (*state, city and county exemption*).

Religious, charitable or educational organization or employee (*state tax exemption only*).

Name of exempt organization Texas Christian University	Organization exempt status (<i>Religious, charitable, educational, governmental</i>) Educational
Address of exempt organization (<i>Street and number, city, state, ZIP code</i>) TCU Box 297011 Fort Worth, TX 76129	

GUEST CERTIFICATION: I declare that I am an occupant of this hotel/motel on official business sanctioned by the exempt organization named above and that all information shown on this document is true and correct.

sign here	Guest name (<i>Please print</i>)	Date

FOR HOTEL/MOTEL USE ONLY (OPTIONAL)

Name of hotel/motel			
Address of hotel/motel (<i>Street and number, city, state, ZIP code</i>)			
Method of payment (<i>Cash, personal check or credit card, organization check or credit card, direct billing, other</i>)			
Room rate	Local tax	Exempt state tax	Amount paid by guest

TEXAS CHRISTIAN UNIVERSITY
Is a 501-C3 Tax
Exempt Organization
#75-0827465